



Birthday at Chabot, FAQ

What will my rental include?

Your booking includes access to a private room to enjoy birthday festivities. During this time, you are able to explore throughout the Center, watch a planetarium show (or two!), and enjoy various hands-on exhibits. A birthday gift will be provided to the child of honor and one scavenger hunt per person to complete around the Center.

What time is my rental?

Room rentals are either 10:30AM – 1 PM or 1:30 PM – 4 PM, depending on the size of the party you are booking. The rental times are listed when you book your reservation. Please note that hosts and guests are welcome to arrive at any time during museum hours, from 10 AM – 5 PM, however, access to the room is only during the scheduled rental hours.

For after-hours rentals, please reach out to Rentals@chabotspace.org

What exhibits will I be able to see?

Chabot's exhibits are built to rotate and change, so we are unable to guarantee an exhibit will still be open at the time of your visit. For descriptions of our current exhibits, please visit our website by selecting [this link](#).

What will be showing in the planetarium?

Schedules for the Planetarium are typically posted on our webpage one month in advance, you check them out by clicking [here](#). Please note, however, that shows and show times are subject to last-minute changes and are not guaranteed.

Will I be able to look through the telescopes during my rental?

Chabot's three telescopes are run by teams of dedicated volunteers and are only open for viewing when these volunteers are present. Additionally, telescope viewing is contingent upon weather conditions, as humid or rainy weather will damage the telescopes. As such, we are unable to guarantee that the telescopes will be open for viewing during the time of the rental.



Can I bring my own food or have food delivered?

Yes! We encourage the Renter to bring their own food and cake for the party. Please note that there is no access to refrigeration or heating available, so plan accordingly.

If you would like to order food for delivery, please be aware that Chabot staff is unable to accept a delivery on your behalf. We are able to direct food delivery to your rented room. Please leave the room rental and host's name with the delivery company so we can direct it accordingly.

Although drop-off food deliveries are permitted, if you wish to use a dedicated on-site service caterer, you are required to make a separate event reservation via our Rentals Department at Rentals@chabotspace.org

Please note that no food or beverages are allowed in the Planetarium or Theater at any time.

Why can't I have birthday candles?

Unfortunately, due to the fire safety rules that we have in place to protect our surrounding redwood forests, we do not allow any open flames. This includes birthday candles, sparklers, and fireworks of any kind.

Can I bring alcohol for the adults?

No. Alcohol is not permitted during open museum hours when your rental will take place. Any violation of this policy by a host or one of the guests will result in immediate ejection from the museum without refund.

Can I play music?

Yes! You are more than welcome to play music in your room via a portable speaker or phone but please ensure the music volume does not carry beyond the room.

Can I decorate the room?

Yes! We allow decorations to be set up in your rental room. Please note the following specifications for all decorations:

- No scotch tape, masking tape or adhesive shall be placed on any surface. Blue painters' tape is permissible.
- Nothing shall be affixed to windows, doors, woodwork, curtains, beam ceilings, lighting fixtures or pieces of Chabot furniture.
- No acids, dyes, solvents, or paint pigments are to be used.



- The throwing of rice, birdseed, flower petals, glitter, confetti, or any similar material is prohibited.
- Helium balloons are not permitted anywhere in the Center. No balloons of any kind are permitted in the outdoor spaces.
- Fog machines are prohibited.
- Exit doors, exit lights, fire alarm stations, wet standpipe hose cabinets and fire extinguisher locations shall not be concealed or obstructed by decorative materials or any other item.
- Any plants brought into Chabot must be clean and free of pests. They must be removed from the premises post-event.
- Excessive disposal of materials beyond two trash receptacles provided in the room may result in an additional fee.
- Décor that is degrading to any individual(s), groups, ethnicities, or gender is strictly prohibited.
- No open flames of any kind, including, but not limited to, birthday candles, votive candles, sparklers, etc.

Please note that we are unable to grant access to your rented room before your rental time as booked, and that all decorations must be removed before the end of your rental time. Chabot staff are unable to assist in the set up or take down of decorations.

Can I have vendors for decoration / catering?

Unfortunately, vendor access to our Center is not included with this event package. Our birthday packages are intended to be self-service events, wherein the host brings in any decorations and food themselves and is wholly responsible for the set-up and clean-up of the rental space.

What do I do with my trash at the end of my rental?

A large trash bin, recycle bin, and bags will be provided at your rental room. Hosts will be required to place all trash in the provided bins.

How much will it cost?

Rooms are rented at a flat rate based on the guest count. Please note that the guest count includes all adults and children over 2 years of age.

For up to 30 guests, the rate is \$750+ \$100 refundable cleaning deposit for non-members and \$600 + \$100 refundable cleaning deposit for members.

For 30 to 70 guests, the rate is \$1,500 + \$100 refundable cleaning deposit for non-members and \$1,200 + \$100 refundable cleaning deposit for members.



For parties larger than 70 guests, please reach out to Rentals@chabotspace.org for expanded rental package options.

When will I get my cleaning deposit back?

After your rental, a Chabot staff member will assess the rental room for any damage. These may include, but are not limited to damage to the building, furniture, floors, trash left outside of provided receptacles, failure to adhere to rental hours, etc.

If no damage is assessed, your cleaning deposit will be returned within thirty (30) days of your rental.

What if I need to cancel?

If a booking is cancelled in writing fourteen (14) days prior to the event, 100% of the rental fee minus a \$50.00 cancellation processing fee will be returned; seven (7) to fourteen (14) days prior to the event, 50% of the rental fee will be returned after \$50.00 cancellation fee. Cancellations received less than seven (7) days in advance do not qualify for a refund.

If the Renter wishes to downgrade their booking to a smaller package, they are subject to an adjustment fee of \$50 if the request is received with 14 or more days' notice in writing. If a downgrade is requested with fewer than 14 days, the Renter will not receive a pricing reduction.

How do I book?

Available times are listed on our website, which you can access by clicking [this link](#). If the event lists as Sold Out, that time is not available.

I have more questions!

Please reach out to Rentals@chabotspace.org.